

Plan description

BURY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2020 TO 28 FEBRUARY 2021

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month.

A Key Decision is defined as:

The Council's definition of a Key Decision is one which comes within the following categories:-

- 1.It is likely to be significant in terms of its effect on communities living or working in an area comprising two or more Wards in the Borough.
- 2.It is likely to have a major impact on the day to day life of a community living or working in the Borough.
- 3.It forms part of the development of, or a change to, the Policy Framework or Budget.
- 4.It involves revenue expenditure or saving that is neither provided for within the Budget, nor virement permitted by the Constitution.
- 5.It involves capital expenditure that is estimated to exceed £250,000 or is not provided for within the approved Capital Programme.
- 6.It involves a significant reduction in or significant change to any service or facility provided by the Council, such reduction or change not being within the Policy Framework or Budget.
- 7.It consists of the declaration of land or property, the estimated value of which exceeds £250,000 as surplus to the Council's requirements.
- 8.It involves securing approval in principle to the acquisition or disposal of land or property the value of which is estimated to exceed £250,000.

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
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9.It involves securing approval in principle to the taking of, or the granting, renewal, assignment, transfer, surrender, taking of surrenders, review variation or termination of any leases, licences, easements or wayleaves, at considerations in excess of £250,000 per annum or a premium of £250,000.

10.Its consequences are likely to result in compulsory redundancies or major changes to the terms and conditions of employment of a significant number of Council employees or in a major restructuring of staffing resources.

The current members of the Cabinet are:

Leader, Finance and Growth	Councillor O'Brien
Deputy Leader, Children, Young People and Skills	Councillor Tariq
First Deputy, Health and Wellbeing	Councillor Simpson
Communities and Emergency Planning	Councillor Jones
Environment and Climate Change	Councillor Quinn
Corporate Affairs and HR	Councillor Rafiq
Transport and Infrastructure	Councillor L Smith
Cultural Economy	Councillor Black
Housing Services	Councillor C Cummins

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

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The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with General Exception) and Special Urgency of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, or accessed from the Council's website: www.bury.gov.uk

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet which are held at the Town Hall. The dates and times of the meetings are published on www.bury.gov.uk or you may contact the Democratic Services Section on telephone number 0161 2536640 for further details.

Geoff Little

Chief Executive

Publication Date: Tuesday 17th November 2020

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To consider the Covid-19 response and recovery update	Cabinet	Leader of the Council	29 July 2020	Partners across Borough Wide Gold meeting	Meeting	Report	Geoff Little, Chief Executive and Accountable Officer Email: g.little@bury.gov.uk

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To approve Greater Manchester's Clean Air Plan – Tackling Nitrogen Dioxide Exceedances at the Roadside	Cabinet	Cabinet Member for Environment and Climate Change and Cabinet Member for Transport and Infrastructure	29 July 2020	Greater Manchester Authorities	Meeting	Report	Lorraine Chamberlin, Head of Health and Environmental Protection Email: l.chamberlin@bury.gov.uk Chris Horth, Unit Manager - Environment Email: c.horth@bury.gov.uk
To approve the Council's Financial Position on Revenue and Capital – Quarter 1 2020/21, including an update to the revenue budget and capital programme to manage the impact of COVID-19	Cabinet	Leader and Cabinet Member for Finance and Growth	29 July 2020	Cabinet Member Executive Directors Strategic Commissioning Board	Meeting	Report	Mike Woodhead, Joint Chief Finance Officer Email: mike.woodhead@nhs.net Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk

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To approve the Council's Financial Position 2019/20 – Revenue and Capital	Cabinet	Leader and Portfolio Holder for Finance	29 July 2020	Cabinet Member Executive Directors	Meeting	Report	Mike Woodhead, Joint Chief Finance Officer Email: mike.woodhead@nhs.net Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk
Approach to developing the Council's Medium Term Financial Strategy and the budget setting process 2021/22 including an update on the impact of COVID-19 on the current strategy.	Cabinet	Leader and Cabinet Member for Finance and Growth	29 July 2020	Cabinet Member Executive Directors Strategic Commissioning Board	Meeting	Report	Mike Woodhead, Joint Chief Finance Officer Email: mike.woodhead@nhs.net Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk

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To approve the Council's Reserves Strategy to be implemented for the current and future financial years.	Cabinet	Leader and Cabinet Member for Finance and Growth	29 July 2020	Cabinet Member Executive Directors Strategic Commissioning Board	Meeting	Report	Mike Woodhead, Joint Chief Finance Officer Email: mike.woodhead@nhs.net Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk
To approve the Treasury Management End of Year Monitoring Position 2019-20	Cabinet	Leader and Cabinet Member for Finance and Growth	29 July 2020	Cabinet Member Executive Directors Strategic Commissioning Board	Meeting	Report	Mike Woodhead, Joint Chief Finance Officer Email: mike.woodhead@nhs.net Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk
To approve for consultation the restructure of the Business, Growth and Infrastructure Department	Cabinet and Human Resources and Appeals Panel	Leader and Cabinet Member for Finance and Growth	29 July 2020	Trade Unions Relevant staff	Meeting	Report	Paul Lakin, Director of Economic Regeneration & Capital Growth Email: p.lakin@bury.gov.uk

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To approve the initial Key Performance Indicators for measuring performance against the delivery of the Agreement between Bury Council and Six Town Housing Limited for the delivery of housing management and other services.	Cabinet Member for Housing Services	Cabinet Member for Housing Services	29 July 2020	Six Town housing Executive Six Town Housing Board Cabinet Member for Housing Services	Meeting	Report and Management Agreement	Paul Hulme, Housing Consultant Email: P.Hulme@bury.gov.uk
To approve the Greater Manchester Framework Alliance	Cabinet	Cabinet Member for Transport and Infrastructure	29 July 2020	Cabinet Member for Transport and Infrastructure Greater Manchester Authorities	Meeting	Report	David Giblin, Head of Engineering Email: d.r.giblin@bury.gov.uk

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To approve the Highway Investment Strategy - Tranche 2	Cabinet	Cabinet Member for Transport and Infrastructure	29 July 2020	Cabinet Member for Transport and Infrastructure	Meeting	Report	David Giblin, Head of Engineering Email: d.r.giblin@bury.gov.uk
To approve the Vehicle Replacement Strategy	Cabinet	Cabinet Member for Transport and Infrastructure	29 July 2020	Cabinet Member for Transport and Infrastructure	Meeting	Report	Glenn Stuart, Head of Waste and Transport Services Email: g.stuart@bury.gov.uk
Cancellation of all Civic Events booked up to the 31 st December 2020 due to the temporary closure of civic venues in light of COVID-19	Cabinet	Cabinet Member for Health and Wellbeing Cabinet Member Operations	29 July 2020	Cabinet Member	Meeting	Report	David Catterall, Civic Venue Manager Email: D.Catterall@bury.gov.uk
To approve the Civil Penalty Policy	Cabinet	Cabinet Member for Housing Services		S151 Officer and Monitoring Officer Cabinet Member for Housing Services	Meeting	Report and Policy	Danielle McGhee, Environmental Health Officer Email: D.McGhee@bury.gov.uk

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Decant and Home Loss compensation options to progress the redevelopment of the Fernhill Gypsy and Traveller Site	Cabinet	Cabinet Member for Housing Services	29 July 2020	Cabinet Member for Housing Services	Meeting	Anticipated restriction: Part exempt.	Paul Lakin, Director of Economic Regeneration & Capital Growth Email: p.lakin@bury.gov.uk
Following public consultation, to approve the revised Radcliffe Strategic Development Framework (SRF) as a material planning consideration.	Cabinet	Leader of the Council and Cabinet Member for Finance and Growth	2 September 2020	Six-week public consultation running from 22 June 2020 to 3 August 2020 with residents in Radcliffe and other key stakeholders	Leaflet drop to all Radcliffe households. Direct notification to key stakeholders. Web site. Social media. Exhibition material.	The revised Radcliffe Strategic Development Framework	Paul Lakin, Director of Economic Regeneration & Capital Growth Email: p.lakin@bury.gov.uk Crispian Logue, Head of Strategic Planning & Economic Development Email: C.Logue@bury.gov.uk

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To approve the Bury 2030 Strategy	Cabinet	Leader and Cabinet Member for Finance and Growth	2 September 2020	Residents of Bury Partners across Team Bury Bury business Other stakeholders	Website consultation	Report and Strategy	Lynne Ridsdale, Deputy Chief Executive Email: l.ridsdale@bury.gov.uk
To consider the outline business case for a housing development company	Cabinet	Cabinet Member for Housing Services	2 September 2020	Cabinet Member	Meeting	Report Anticipated restriction: Part exempt.	Vicky Carroll, Housing Special Advisor Email: V.Carroll@bury.gov.uk
Uplands - Whitefield Wellbeing Neighbourhood New GP Health Hub	Cabinet	Leader and Cabinet Member for Finance and Growth Cabinet Member for Health and Wellbeing	2 September 2020				Paul Lakin, Director of Economic Regeneration & Capital Growth Email: p.lakin@bury.gov.uk

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One Public Estate	Cabinet	Leader and Cabinet Member for Finance and Growth Cabinet Member for Housing Services	2 September 2020	Partners across Team Bury and public services across Greater Manchester	Meeting	Report	Paul Lakin, Director of Economic Regeneration & Capital Growth Email: p.lakin@bury.gov.uk
Community Asset Transfer	Cabinet	Deputy Leader and Cabinet Member for Children, Young People and Skills Cabinet Member for Communities and Emergency Planning	2 September 2020	Cabinet Members Community Groups	Meeting	Report	Paul Cooke, Head of Strategic Planning and Management p.cooke@bury.gov.uk

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Following public consultation, to approve the revised Bury Statement of Community Involvement which sets out how the Council will engage with stakeholders in conjunction with development plans and planning applications.	Recommendation from Cabinet to Council	Leader and Cabinet Member for Finance and Growth	14 October 2020	Four-week public consultation through social media, website and direct notification to contacts on Local Plan consultation database	Consultation via website social media and direct contact to those on the Council's Local Plan Consultation database	Report	Crispian Logue, Head of Strategic Planning & Economic Development Email: C.Logue@bury.gov.uk
Corporate Plan	Cabinet	Leader and Cabinet Member for Finance and Growth	11 November 2020	Cabinet Members Executive Directors	Meeting	Report	Lynne Ridsdale, Deputy Chief Executive Email: l.ridsdale@bury.gov.uk
Home to School& College Transport	Cabinet	Deputy Leader and Cabinet Member for Children, Young People and Skills	24 November 2020	Cabinet Member	Meeting	Report	Nicola Hudson, Transport & Contract Manager School & College Transport Team

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Proposed Tender for Short Break Services for Children and Young People with Disabilities	Cabinet	Deputy Leader and Cabinet Member for Children, Young People and Skills	16th December 2020	Cabinet Member	Meeting	Report	Shelia Durr Executive Director of Children and Young People s.durr@bury.gov.uk
TENDER FOR THE PROVISION OF PARKING AND BUS LANE ENFORCEMENT SERVICES	Cabinet	Cabinet Member for Transport and Infrastructure	16th December 2020	Cabinet Member	Meeting	Report	David Giblin, Head of Engineering Email: d.r.giblin@bury.gov.uk
PARKS, COUNTRYSIDE AND GREENSPACES CAPITAL PROGRAMME FOR 2020/2021	Cabinet	CABINET MEMBER ENVIRONMENT AND CLIMATE CHANGE	16th December 2020	Cabinet Member	Meeting	Report	Neil Long Assistant Director – Operations n.s.long@bury.gov.uk
Setting the Council Tax Base 2021/22	Cabinet	Leader and Cabinet Member for Finance and Growth	16th December 2020	Cabinet Member	Meeting	Report	Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk

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Setting the 2021/22 Budget	Cabinet	Leader and Cabinet Member for Finance and Growth	16th December 2020	Cabinet Member	Meeting	Report	Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk
Exemption from procurement guidelines for appointing contractors for tranche 1 brownfield land fund housing sites in Bury	Cabinet	Leader and Cabinet Member for Finance and Growth	16th December 2020	Leader and Cabinet Member for Finance and Growth	Meeting	Report	Paul Lakin, Director of Regeneration and Capital Growth
Inclusion Strategy	Cabinet	Cabinet Member for Corporate Resources and HR	20 th January 2020	Cabinet Member	Meeting	Report	Chris Woodhouse Strategic Partnership Manager, c.woodhouse@bury.gov.uk
Budget Report	Cabinet	Leader and Cabinet Member for Finance and Growth	10 th February 2021	Cabinet Member	Meeting	Report	Lisa Kitto, Deputy Chief Finance Officer Email: L.Kitto@bury.gov.uk